

**AGENDA
CITY COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
SEPTEMBER 22, 2003
5:30 P.M.**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. APPROVE CITY COMMISSION MEETING MINUTES:

- A. Regular meeting held September 8, 2003
- B. Special meeting held September 11, 2003

2. PRESENTATIONS:

- A. Presentation by MAD DADS to Police Chief Idell

3. PUBLIC HEARINGS:

SIGN-UP SHEET (YELLOW) AT ENTRANCE TO COMMISSION ROOM FOR PERSONS WISHING INFORMATION ON THE COMPREHENSIVE PLANS

- A. Public Hearing for the proposed millage and proposed budget for fiscal year 2003-04
 - 1. Announce the percentage increase in the proposed millage rate over the rolled back rate
 - 2. Discuss the specific reasons for the tax increase
 - 3. Comments from the public regarding the budget
 - 4. Introduce resolution finally adopting the millage rate of 4.500 mills per \$1,000 taxable value for fiscal year 2003-04
 - 5. Second reading of ordinance adopting the fiscal year 2003-04 budget
 - 6. Publicly announce the percentage increase of the millage rate over the rolled back rate
- B. Public Hearing for the Arlington Ridge Community Development District
 - 1. Introduce a resolution authorizing execution of a developer's agreement with Arlington Ridge.
 - 2. Introduce an ordinance establishing the Arlington Ridge Community Development District
- C. Public Hearing for Skybolt
 - 1. Introduce a resolution authorizing submittal of a request to the Department of Community Affairs to modify the activities to be completed with grant funds (99DB-4Z-06-45-02-E85)

- D. Second reading of an ordinance accepting a deed for land in Section 15-20-24 for Fire Station No. 4, in Okahumpka
- E. Second reading of an ordinance amending the Fiscal Year 2002-03 budget for the Community Development Block Grant and Capital Projects Funds
- F. Second reading of an ordinance accepting an utility easement from Christian Worship Center of Central Florida, Inc. for land in Section 21-19-24
- G. Second reading of an ordinance accepting an utility easement from Janak K. Patel for land in Section 26-19-24 (223 South Canal Street)
- H. Second reading of an ordinance vacating an utility easement over a portion of Lots 10 & 11 of Interlaken Plaza at the northeast corner of Professional Drive and Centralia Court in Section 16-19-25
- I. Open Air Vendors
 - 1. Second reading of an ordinance repealing §25-80 Open Air Vendors of the Code of Ordinances and adopting a new §25-80 titled Special Events
 - 2. Introduce a resolution approving the implementation of a Special Event application and fee structure for the Recreation and Parks Department.
- J. Second reading of an ordinance to amend the future land use map for approximately 5.05 acres owned by Beryl N. Stokes, Jr., and William K. Stokes in Section 21-19-24
- K. Second reading of an ordinance accepting an utility easement on property located in Section 30-19-25 along Sunnyside Drive (Alvin Skinner)
- L. Second reading of an ordinance amending Section 22-181 regarding utility deposits
- M. Second reading of an ordinance creating §2-5 of the Code of Ordinances authorizing criminal history record checks for certain classes of employees or prospective employees
- N. Second reading of an ordinance amending §22-271 of the Code of Ordinances amending the rate structure for reuse water and adding a rate for bulk users
- O. Second reading of an ordinance amending the retirement plan for the General Employees; amending Section 3, Board of Trustees, to provide for a Police Officer Trustee; and a Department Head Trustee to be appointed by the City Manager
- P. Second Cycle Comprehensive Plan Amendments for 2003
 - 1. Introduce a resolution authorizing transmittal of the response to the Objections, Recommendations, and Comments (ORC) report to the Florida Department of Community Affairs
 - 2. Second reading of an ordinance amending the City's comprehensive plan; adding, or adopting revisions to the Future Land Use, Traffic Circulation, Housing, Recreation and Open Space, and Capital Improvements Elements

- 3.. Second reading of an ordinance amending the comprehensive plan changing the future land use map of approximately 19.02 acres north of SR 44, south of Jones Drive, and west of CR 468 in Section 21-19-24 from County Urban to City I and CO (Beryl Stokes)
4. Second reading of an ordinance amending the comprehensive plan changing the future land use map for approximately 29.8 acres north and west of Legacy of Leesburg, south of CR 48 and east of US Hwy 27 in Sections 13, 14, 23, & 24-20-24 from RH to C and CO (Zappa, Muscarella)
5. Second reading of an ordinance changing the future land use map of approximately 686.16 acres north of CR 470, east of the Florida Turnpike and west of CR 33 in Sections 9, 10, & 16-20-24 from County Rural to City Public (City of Leesburg/former Platt Farms)

Q. First reading of an ordinance amending §5-1 of the Code of Ordinances adding a definition for the “sale” of intoxicating beverage

4. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

A. PURCHASING ITEMS:

1. 03-FB-54 Engineering services for existing substations and SCADA systems for Electric Dept. (\$16,850.00)
2. 03-FB-56 Landscaping and signage at Leesburg Regional Airport entrance (\$75,000.00)
3. 03-FB-59 Construction of wells at Royal Highlands and Highland Lakes for Water Dept. (\$389,450.00)
4. 03-FB-64 Terminating cabinets for the Electric Dept. (\$55,980.00)

B. RESOLUTIONS:

1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Energy Delivery Systems, Inc. for engineering services for the existing substations and SCADA systems pursuant to bid #03-FB-54; and providing an effective date.
2. Wagner Construction Contracts
 - A. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Wagner Construction Co., LLC for landscape services and signage at the Leesburg Regional Airport entrance pursuant to bid #03-FB-56, and providing an effective date.
 - B. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an amendment between the City of Leesburg and Wagner Construction Co., LLC for landscape services and

signage at the Leesburg Regional Airport entrance pursuant to Bid 03-FB-56 and staff negotiations; and providing an effective date.

3. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Jaffer Associates Corporation to construct wells for Royal Highlands and Highland Lakes, pursuant to bid #03-FB-59; and providing an effective date.
4. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Environmental Systems Research Institute for a GIS Needs Assessment for software, licensing and training, pursuant to Bid 03-RFP-018; and providing an effective date.
5. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the City Manager of the City of Leesburg to accept a grant award from the Bureau of Justice Assistance of the U.S. Department of Justice under the Local Law Enforcement Block Grants (LLEBG) program; and providing an effective date.
6. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute the preliminary excess loss insurance application providing reinsurance coverage for the City of Leesburg self-funded health insurance group benefits program by the Safeco Life Insurance Company; and providing an effective date.
7. A resolution of the City Commission of the City of Leesburg, Florida, authorizing a loan to the City in an aggregate amount not to exceed \$6,077,000 from the Florida Municipal Power Agency, as agent for the initial pooled loan project; approving the form of and authorizing the execution and delivery of a loan agreement between the City and the Florida Municipal Power Agency, as agent for the initial pooled loan project; providing for such loan; authorizing the infrastructure improvements to the City's utilities system; approving the form and authorizing the execution and delivery of a promissory note by the City; authorizing certain officials and employees of the City to take all actions required in connection with the execution and delivery of the loan agreement and the making of the loan; providing certain other matters in connection therewith; and providing an effective date.
8. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an interlocal agreement between the City of Leesburg and Lake County for \$30,000 for installation of a fit-trail fitness system; and providing an effective date.
9. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an interlocal agreement with Lake County Board of County Commissioners related to the contribution of resort tax funds for the construction of certain facility enhancements on the Sleepy Hollow Sports Stadium project; and providing an effective date.

10. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and the Florida Department of Transportation for design and engineering services for the extension of Runway 13/31 and Taxiway “A” and design, purchase and installation of ILS on Runway 13/31 at Leesburg Regional Airport; and providing an effective date.
11. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute Supplemental Agreement No. 2 to Lease No. DTFA06-01-L-04473 between the City of Leesburg and the Department of Transportation Federal Aviation Administration for the purpose of adding a liability limitation to the agreement; and providing an effective date.
12. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and WSI for WSI pilot brief services at Leesburg Regional Airport; and providing an effective date.
13. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Jim Saulnier for maintenance and repair of the non-directional beacon at Leesburg Regional Airport; and providing an effective date.
14. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute the sublease agreement between Aerostat, Inc. and John Cordes for the purpose of subletting property at the Leesburg Regional Airport; and providing an effective date.
15. A resolution of the City Commission of the City of Leesburg, Florida, authorizing execution of an extension of closing date agreement between Cable Services, Inc., as seller, and the City of Leesburg, Florida, as buyer; and providing an effective date.
16. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute such documents as are necessary to conform the city’s depository account, maintained for the benefit of Florida Gas Utility, to the latest requirements for the amount of the deposit to be held in escrow; and providing an effective date.
17. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and ICMA Retirement Corporation for 401 Governmental Money Purchase Plan & Trust; providing an effective date.
18. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and Leesburg Cemeteries, Inc. during Fiscal Year 2003-2004 and providing an effective date.

19. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and Boys and Girls Club of Lake and Sumter Counties, Inc. during Fiscal Year 2003-2004 and providing an effective date.
20. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and the Community Crusaders Inc. of Leesburg during Fiscal Year 2003-2004 and providing an effective date.
21. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and Leesburg Junior Jackets, Inc. during Fiscal Year 2003-2004 and providing an effective date.
22. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and Leesburg Partnership, Inc. during Fiscal Year 2003-2004 and providing an effective date.
23. A resolution of the City Commission of the City of Leesburg, Florida authorizing and directing the Mayor and City Clerk to execute an agreement for grant funding between the City of Leesburg and Leesburg Area Chamber of Commerce during Fiscal Year 2003-2004 and providing an effective date.
24. A resolution of the City Commission of the City of Leesburg, Florida, adopting the apportionment of voting membership on the Lake-Sumter Metropolitan Planning Organization to include representatives from seven (7) cities in Lake County and the five (5) Lake County Board of County Commissioners and one (1) County Commissioner from Sumter County Board of County Commissioners.
25. A resolution of the City of Leesburg, Florida, accepting and approving a plat of Majestic Oaks Landing, a subdivision in a R-1 (Single Family Residential) and a R-1-A (Single Family Residential) District, within the City of Leesburg, Florida, generally located north of Bentley Road, south of Lake Griffin, east and west of Newell Hill Road, lying in Section 24, Township 19 South, Range 24 East; and accepting and dedicating the easements and tract “A” of said lands to the public as contained therein; and providing an effective date. (Ed and Kay Schlein)
26. A resolution of the City of Leesburg, Florida, accepting and approving a plat of Royal Oak Estates, fourth addition, a subdivision in an R-2 (Low Density Residential) district, within the City of Leesburg, Florida generally located south of South Street, southwest corner of Royal Oak Estates, lying in Section 28, Township 19 South, Range 24 East; and accepting and dedicating to the use of the public the utility easements contained therein; and providing an effective date. (Walter Lastition)

5. CITY ATTORNEY ITEMS:

- A. Discuss Sumter County’s approval of CUP for landfill and course of action for Leesburg

6. FINANCE DIRECTOR ITEMS:

- A. Monthly Financial Report for August 2003
- B. Approve BPCA rate of \$14.50 per 1,000 Kwh for October, November, and December 2003
- C. Approve write-off of accounts receivable of \$223,447.55

7. CITY MANAGER ITEMS:

8. ROLL CALL:

9. ADJOURN: Motion, second, vote

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 “If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.” The City of Leesburg does not provide this verbatim record.

AGENDA 030922
9/18/2003 11:24 AM